

CH/A:	ENRA - MARITIME HELICOPTERS INC
MLF Label:	4.4.4 (AW) Aircraft Acceptance Process (Released)
DCT Type:	ED DCT
Specialty:	Airworthiness
DCT Revision:	15.0 on 03/08/19 (Released)

Summary Information

Purpose (Certificate Holder Responsibility): To maintain the aircraft in a safe and airworthy condition.

Objective (FAA Responsibility): Determine if the CH will be able to; (1) Comply with regulations; (2) Maintain the aircraft in a safe and airworthy condition.

Common Data Fields

Start Date	
End Date	
Location: (Nearest) Airfield	
Related/Affiliated Designator	
CH/A Provided	
If work is offsite of the airfield, include one of the following	
☐ Address 1	
Address 2	
Address 3	
City	
State	
Postal Code	
Country	
☐ Latitude	
Longitude	

Supplemental Information

Questions	Answers	References
4.4.4 (AW) Aircraft Acceptance Process		
2 Does the process design ensure the individual with responsibility provides both financial and human resources for the safety and quality performance of this element? NOTE: Safety Attribute: Management Responsibility, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:48 PM, QID: 00051943, Response Details: Responsibility ED/EP/SP DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No	
4 Is the person with authority clearly identifiable, qualified and knowledgeable to effectively plan, direct and control resources, change procedures and make key determinations including safety risk acceptance decisions for this element? NOTE: Safety Attribute: Management Authority, Question Type: Output Validation,	☐ Yes ☐ No	

Questions	Answers	References
Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:48 PM, QID: 00051944, Response Details: Authority ED/EP/SP DCTs (Both OP and AW), Status: Released		
6 Do process measurement(s) exist to evaluate the performance of this element and implement corrective action if necessary? NOTE: Safety Attribute: Process Measurement, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:48 PM, QID: 00051945, Response Details: Process Measurement ED/EP/SP DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No	
7 Do the procedures prohibit the operation of an aircraft unless it: # Is registered as a civil aircraft of the United States; # Carries an appropriate current airworthiness certificate; # Is in an airworthy condition; and # Meets the applicable airworthiness requirements of 14 CFR Part 135, including those relating to identification and equipment? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (AIRCRAFT REGISTRATION = "UNITED STATES REGISTERED") THEN ACTIVATE QUESTION, Rev. 2 7/4/2014 10:18:58 PM, QID: 00006008, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	Conformity Check
9 Do the procedures include a requirement to evaluate the configuration and airworthiness of acquired aircraft (new or used), prior to use in revenue service? NOTE: Volume 10, Chapter 9, Section 1 provides an extensive checklist of items for aircraft configuration. This guidance is provided as guidance for inspectors assigned to air carriers under part 121, inspectors with oversight for part 135 operators should adapt the list to the applicable rules of part 135. Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (OPSPEC = "D085") THEN ACTIVATE QUESTION, Rev. 3 3/15/2017 9:13:48 AM, QID: 00006020, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	
10 Do the procedures specify that aircraft meet the following conditions for airworthiness: # Records, drawings, specifications, and the TCDS confirm that the aircraft conforms to its TC and all STC and field approved alterations to the aircraft; # The condition of the aircraft relative to wear and deterioration is acceptable and the aircraft is in a condition for safe operation; # Records show that all maintenance and preventive maintenance is up to date; # Records show that alterations were accomplished per 14 CFR Part 21, 43, and 91; # The aircraft conforms to the "Limitations" and "Supplement" sections within the approved AFM; and # The aircraft has a valid standard airworthiness certificate? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (OPSPEC = "D085") THEN ACTIVATE QUESTION, Rev. 5 9/19/2017 4:09:53 PM, QID: 00006021, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	Conformity Check
11 When an aircraft is added to OpSpec D085, do procedures require an evaluation of the aircraft?	☐ Yes ☐ No ☐ Not Applicable	Conformity Check

Questions	Answers	References
NOTE: Refer to the appropriate 8900.1 guidance for a listing of aircraft certification requirements. Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (OPSPEC = "D085") THEN ACTIVATE QUESTION, Rev. 3 3/15/2017 9:14:15 AM, QID: 00006028, Response Details: EP & ED DCTs (Both OP and AW), Status: Released		
12 Do procedures include requirements to validate and record the following aircraft identification information: # Serial number; # Line or fuselage number; # Date of manufacture; # Registration number; # Total time; and # Total cycles; NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135") THEN ACTIVATE QUESTION, Rev. 5 3/15/2017 9:13:47 AM, QID: 00006050, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Observable ☐ Not Applicable	CALM system Conformity Check
13 Do the procedures include requirements to verify, document, track, and monitor the following weights: # Operator's empty weight; # Max zero fuel weight; # Max structural weight; # Max taxi or ramp weight; # Max takeoff Weight; # Max landing weight; and # Date of last weighing? NOTE: Refer to Aircraft/Rotocraft Flight Manual (AFM/RFM) for additional weight and balance guidance. Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (OPSPEC = "D085") THEN ACTIVATE QUESTION, Rev. 3 7/17/2014 4:32:58 PM, QID: 00006058, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	
14 Do the procedures include requirements to verify and track the following powerplant information in their system: # Total time; # Total cycles; and # Time since overhaul? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (OPSPEC = "D085") THEN ACTIVATE QUESTION, Rev. 3 7/17/2014 4:32:59 PM, QID: 00006066, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	CALM system
17 Do the procedures include requirements to verify and track the following landing gear information in their system: # Total time; # Total cycles; and # Time since overhaul? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (OPSPEC = "D085") THEN ACTIVATE QUESTION, Rev. 3 7/17/2014 4:33:00 PM, QID: 00006085, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	CALM system

Questions	Answers	References
18 Do analysis procedures exist that reviews the approved inspection program to ensure it is comprehensive in scope and detail to effectively maintain the following aircraft structural requirements: # Corrosion Prevention and Control; and # Structural inspection requirements? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135") AND ((OPSPEC = "D101") OR (OPSPEC = "D102") OR (OPSPEC = "D104")) THEN ACTIVATE, Rev. 3 1/5/2018 7:30:31 AM, QID: 00006122, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	
19 Do the procedures include requirements to review and retain the following records that show compliance with: # Scheduled tasks that include maintenance overhaul, time controlled, and life limited items; # ATC transponder test and inspection; and # Altimeter system test and inspection? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135") AND ((OPSPEC = "D101") OR (OPSPEC = "D102") OR (OPSPEC = "D104")) THEN ACTIVATE, Rev. 2 1/5/2018 7:30:31 AM, QID: 00051172, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	CALM system
21 Do procedures exist in enough detail to meet the regulatory and guidance requirements for this element to produce the intended results? NOTE: Safety Attribute: Procedures, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:47 PM, QID: 00051940, Response Details: EP & ED DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No ☐ Not Applicable	
23 Do controls exist within this element that ensure risks are reduced to an acceptable level? NOTE: Safety Attribute: Controls, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:47 PM, QID: 00051941, Response Details: Controls ED/EP/SP DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No	
25 Does the certificate holder have a method to evaluate the impact of changes on related processes (interfaces) for this element? NOTE: Safety Attribute: Interfaces, Question Type: Output Validation, Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:47 PM, QID: 00051942, Response Details: Interfaces ED/EP/SP DCTs (Both OP and AW), Status: Released	☐ Yes ☐ No	

Questions		Answers	References
27	Does the process design require that individuals understand their safety role and how it contributes to the safety performance of this element?	☐ Yes ☐ No	
NOTE:			
Safety Attribute: Safety Ownership, Question Type: Output Validation,			
Scoping Attribute: IF (FAR PART = "135" OR "145" OR "141" OR "142" OR "147") AND NOT (SAFETY PROGRAMS = "SMSVP") THEN ACTIVATE, Rev. 2 3/8/2019 12:47:48 PM,			
QID: 00051946, Response Details: Safety Ownership ED/EP/SP DCTs (Both OP and AW), Status: Released			

Response Details List EP & ED DCTs (Both OP and AW) (Released, 1.0)	
1	Unclear procedure(s)
2	Conflicting procedure(s)
3	Used workaround(s)
4	Skipped process step(s)
5	Personnel failed to follow process (procedures, guidance, etc)
6	Procedures/guidance not available
7	Procedures/guidance not current
8	Inconsistent procedure(s)
9	Undocumented procedure(s)
10	Minor typographical error(s) (i.e. record entries)
11	Information missing
12	Communication failure(s)
13	Personnel failed to perform task
14	Process failed to meet desired outcome
15	Process oversight failure
16	Equipment/tools not available
17	Equipment/tools not adequate
18	Equipment/tools not calibrated
19	Facilities not adequate
20	Other
Response Details List N/O Response Detail (Released, 2.0)	
1	Personnel (e.g., key certificate holder personnel not present/available)
2	Equipment (e.g., equipment not present/available/in serviceable condition)
3	Event did not occur (e.g., did not observe an intoxicated passenger on the flight)
4	Time Constraints (e.g., resources/workload)
5	Weather (e.g., weather needed for observation not present or weather made observation impossible)
6	Other
Response Details List N/A Response Detail (Released, 2.0)	
1	Not applicable or authorized for the certificate holder or applicant
2	Other
Response Details List Controls ED/EP/SP DCTs (Both OP and AW) (Released, 1.0)	
1	Failure to identify hazards or ineffective risk controls
2	Failure to develop and maintain risk controls
3	Failure to effectively mitigate risk before applying risk controls
4	Risk controls ineffective
5	Unclear risk controls
6	Failure to assess risk for a new system
7	Failure to assess risk when revising an existing system
8	Failure to assess risk when developing operational procedures
9	Failure to maintain records of outputs of risk control assessments
10	Other
Response Details List Interfaces ED/EP/SP DCTs (Both OP and AW) (Released, 1.0)	

1	Internal communication failure(s)
2	External communication failure(s)
3	Lack of interfaces
4	Inconsistent interfaces
5	Poor coordination between departments and employees
6	Failure of interfaces between processes or procedures
7	Other
Response Details List Responsibility ED/EP/SP DCTs (Both OP and AW) (Released, 1.0)	
1	Failed to provide financial resources
2	Failed to provide sufficient human resources
3	Individual not clearly identified
4	Failure to ensure safety of process
5	Failure to oversee operations conducted under the certificate
6	Failed to ensure quality performance of process
7	Process oversight failure
8	Communication failure(s)
9	Other
Response Details List Authority ED/EP/SP DCTs (Both OP and AW) (Released, 1.0)	
1	Process oversight failure
2	Unacceptable safety risk acceptance
3	Ineffective planning of resources
4	Ineffective use of resources
5	Ineffective control of resources
6	Failure to implement safety risk processes
7	Process owner not clearly identified
8	Unqualified
9	Other
Response Details List Process Measurement ED/EP/SP DCTs (Both OP and AW) (Released, 1.0)	
1	Inadequate monitoring of operations processes
2	Ineffective evaluations of processes or systems
3	Undocumented or insufficient investigations
4	Failure to conduct audits
5	Ineffective audits
6	Failure to detect changes in the operational environment
7	Personnel failed to perform/follow process (procedures, guidance, etc.)
8	Process failed to meet desired outcome
9	Process oversight failure
10	Other
Response Details List Safety Ownership ED/EP/SP DCTs (Both OP and AW) (Released, 3.0)	
1	Unaware of or ineffective safety policies or processes
2	Unaware of or ineffective safety related reporting tools
3	Unclear safety policy
4	Ineffective safety related training
5	Lack of safety culture
6	Unclear safety objectives
7	Other