



CAPABILITY LIST SELF EVALUATION CHECKLIST

NOTE: This checklist shall be completed when an aircraft or article is considered for addition to the Capability List. Any deficiencies found during the self-evaluation must be corrected before the article can be added to the Capability List. The individual conducting the self-evaluation must record the results and report them to the Chief Inspector for review and approval. Completed Form's will be maintained in the Chief Inspector's office, and maintained for two (2) years. Use additional sheets and/or attach any notes/photos/etc. as applicable.

Personnel Requirements for Individuals Conducting Self Evaluations Checklist:

- A. Individuals performing this self-evaluation required under 14 CFR §145.215(c) should have the following qualifications:
- i. Experience with performing evaluations and conducting audits
 - ii. An understanding of the requirements of 14 CFR Part 145
 - iii. Knowledge of the maintenance requirements for the particular make/model of article to be added to the list
 - iv. An understanding of HFS repair station facilities, operations and manuals
- B. Description of addition being evaluated: _____

Accomplish the following:

Yes No N/A

1. Is article being considered within the scope and ratings of HFS's FAA Air Agency Certificate and associated Operations Specification?
2. Does HFS possess adequate housing and facilities required pertaining to the article being considered?
3. Does HFS possess the recommended tools, equipment, and materials required pertaining to the article being considered?
4. Does HFS possess the current technical data required pertaining to the article being considered?
5. Does HFS possess (if applicable) the special processes required pertaining to the article being considered?
6. Does HFS possess sufficient properly trained and qualified personnel required pertaining to the article being considered?

Notes: _____

Signature: _____ Date: _____